



How to securely and cost-effectively share iManage Content

Give business teams, outside counsel, and external parties the documents they need, while iManage stays your system of record

A focused look at how corporate legal shares matter content externally with imDocShare, without duplicate files, extra iManage licenses, or lost control.

Meet Your Speakers



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Rajiv Mukerji

**Senior Director, Enterprise Solutions
Harbor**

Twenty-five years of legal experience
Leads technology transformation initiatives

Rajiv.Mukerji@harborglobal.com
linkedin.com/in/rajivmukerji



2

Ragav Jagannathan

President & Group CEO

KLST, SharePoint & CoPilot Specialists

www.klstinc.com/whyklstforlegal

KLoBot Inc, M365 & iManage integration Specialists

www.klobot.ai

ragav@klstinc.com | linkedin.com/in/ragav



Where External Sharing Breaks Down for Corporate Legal

What happens today

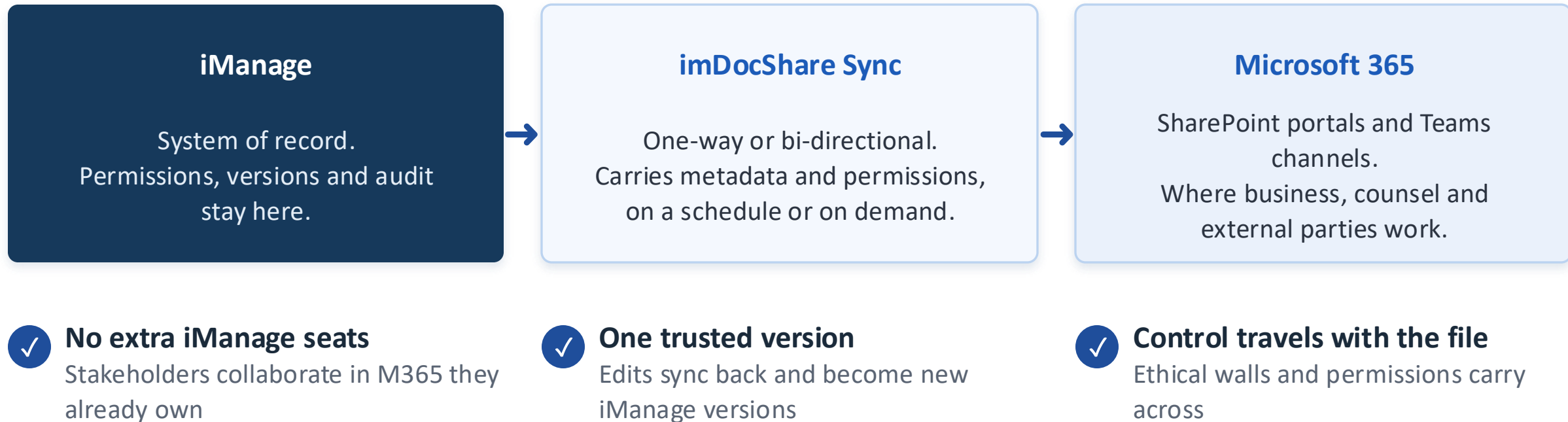
- Legal work product lives in iManage, but the people who need to collaborate with legal do not have access to iManage (business units, Contracts, Finance, HR, Outside Counsel, vendors etc.)
- Documents get emailed out, copied to SharePoint, OneDrive, or a file sharing system
- The moment a file leaves iManage, version integrity and access controls are lost as well as legal hold, retention and disposition abilities
- Buying iManage seats for every participant is not realistic or desired

What it costs the department

- Multiple systems in play increasing friction
- Duplicate, outdated copies you can no longer account for
- Confidentiality and privilege exposure once content is off the DMS
- No reliable audit trail when regulators or auditors ask
- Slow back and forth that holds up the business

A Governed Way to Share, Without Copies

iManage stays the source of truth. imDocShare keeps a live, governed copy of matter content in the Microsoft 365 tools your stakeholders already use and pulls every edit back into iManage.



SharePoint Extranets & Business Portals

Let's see a live demo now

What you'll see

- 1 A SharePoint portal for a matter, kept in step with iManage automatically
- 2 A business user or external user signs in with their own M365 account, no VPN and no shared password
- 3 They open, edit and save documents right in the portal
- 4 Their edits land back in iManage as a new version, with the audit trail intact

Why corporate legal cares

- **Access controls stay intact**
The portal inherits iManage permissions, so people see only what they should
- **Every action is logged**
Sharing and edits are recorded for audit and e-discovery
- **No new versions to manually reconcile**
Changes are captured in iManage automatically
- **Work from any device**
Secure browser access, nothing to install

Matter-Centric Teams Provisioning

[Let's see a live demo now](#)

What you'll see

- 1 A shared channel on a matter Team, with the Files tab tied to the iManage workspace
- 2 Outside counsel or the business unit user joins with their own Teams identity
- 3 Everyone chats, meets and co-authors in one place, no email round trips
- 4 Edits sync back to iManage, and access controls decide what each person can open

Portal or Teams channel?

	Portal	Teams
Feel	Web portal	Native Teams
Talk	Email, phone	Chat, meetings
Best for	Review, sign-off	Ongoing work
User account	M365 or guest	Teams access

iManage controls apply the whole time, so external users only ever see authorized content.



What Corporate Legal Gets Out of This



Confidentiality holds

The same permissions that protect content in iManage follow it into SharePoint and Teams



You stay audit ready

Every share and edit is logged, and content is ready for legal hold and e-discovery



No shadow copies

One governed version in iManage instead of files scattered across email and multiple repositories



Lower cost to collaborate

Business teams and outside parties work in M365 without needing an iManage license



The business moves faster

Participants self-serve in tools they know, so legal is not the bottleneck for document access



Ready for Copilot

Governed content is available to Microsoft Copilot without opening new gaps



What to Take Away

- 1 Corporate legal can share matter content with the business, outside counsel and external parties without copies leaving iManage
- 2 SharePoint portals suit review and sign-off, Teams channels suit ongoing work, and both sync edits back to iManage
- 3 Permissions and the audit trail follow the content, so control is not relinquished
- 4 Parties collaborate in their existing Microsoft 365 environment without adding administrative overhead

Thank You

Feel free to contact us

contactus@imdocshare.com

+1 (201) 743-8550



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